Overview

This quick reference guide provides an overview of how to respond to a Safe Communities First Responder invitation and complete the application for funding through the Enbridge Fueling Futures program.

Review program information

Enbridge's approach to Corporate Citizenship and a description of our key areas of focus (Safe Communities, Vibrant Communities, and Sustainable Communities) are available https://energy.new.org/new.org/new.org/https://energy.new.org/<a href="https://energ

Our Safe Communities First Responder Grant program accepts applications by invitation only from first responders in Canada or the United States for equipment and training to aid in their tireless work to keep our communities safe.

The deadlines applications are March 31st, and September 30th. You will receive a response within 4-6 weeks of the program deadlines.

Gather the necessary information

Before you access the Enbridge Fueling Futures on-line application form, please ensure that you have gathered the necessary information ahead of time. While the form will save your entries as you go and allow you to continue editing it later, we recommend having all your information at hand to save time.

You will be asked for the following information:

- 1. Region, focus area and grant stream:
 - Location (Canada or US)
 - If approved, by what date would you require funding or support?

2. Eligibility Check

- o Type of organization: select from the drop-down list
 - CRA registered charity
 - IRS 501(c)(3) designation or US governmental subdivision (e.g. school or state hospital)
 - Not-for-profit
 - Indigenous community, organization or governing body
 - Municipality including incorporated city, town or hamlet
 - First Responder organization
 - Other
- Enbridge does not support the following types of funding requests
 - Firearms and supplies; bulletproof vests; tasers; road signs; K-9s; body cameras; recording devices; and crowd control equipment
 - Individual, sports or recreational events and/ or tournaments
 - Facility operating costs
 - Trips or tours for individuals or groups
 - Advocacy and lobby initiatives
 - Service or fraternal clubs
- Please certify that your organization does not discriminate or restrict access based on things like race, national or



ethnic origin, color, religion or creed, age, sex, sexual orientation, gender identity or expression, marital status, family status, genetic characteristics or disability (respond I certify or I do not certify)

3. Contact information

- First name
- Last name
- o Email
- Phone number
- Job title
- Would you like to provide contact details for a secondary contact at your organization? (respond Yes or No)
- Have you spoken to anyone at Enbridge about this application? (respond Yes or No)

4. Organization Profile

- If approved, payment will be directed to the name and address as they appear within the application form
- Does your organization have a mutual aid agreement with other first response organizations? (respond Yes or No). If Yes, list the first response organizations.
- In what year was this organization founded or incorporated?
- o How many paid employees does your organization have?
- How many volunteers are currently active in your organization?

- Does your organization have social media? (respond Yes or No)
- What are the handles/channels that you use? (select all that apply)

5. Request Details

- Select the type of support (donation, sponsorship, in-kind)
- Indicate if this grant request for training or equipment
- O What is the total project budget?
- o How much have you raised to date?
- Do you have other funders involved in this project or event? (respond Yes or No)
- If available, please upload a copy of your project or event budget.

6. Project/Event Details

- Project or event name
- Thorough description of how you plan to use the funds
- Tell us how this request contributes to community safety
- Is the funding required related to hazardous material response? (respond Yes or No)
- Have you participated in an Enbridge emergency response training exercise? (respond Yes or No)
- Would you be interested in participating in an emergency response training exercise?
- Do you share emergency response equipment and training with other responders? (respond Yes or No)



- Does this project or event involve partnership with Indigenous communities, organizations, or governing bodies? (respond Yes or No)
- Do Enbridge employees volunteer with your organization? (respond Yes or No)
- Do you have any volunteer opportunities for Enbridge employees? (respond Yes or No)

7. Metrics and other details

- What predicated goals, outcomes, and/or indicators can you share?
- Do you plan to leverage Enbridge's support? (respond Yes or No)
- How will Enbridge's contribution be recognized?
- Has Enbridge supported your organization in the past 12 months? (respond Yes or No)
- Upload any supporting documentation you feel may help your application.

8. Once you submit your application

 You will receive an initial email that your request has been received and a follow-up email within 4-6 weeks after the March 31 and September 30 deadlines to let you know if it has been approved or declined.

Launch the application

- Please click on the link contained within your invitation to launch the application.
- Register your cause: if you are not yet registered with Benevity
 (i.e. your organization's name doesn't come up as an option when
 you search for it at the start of the application form), we really
 encourage you to do so as you are filling out the application. This
 will expedite payment to you should your application be approved.
 Follow this link for more information.
- If you would like to leave the application and return to it later, be sure to bookmark the page or copy and save the URL. Answers entered on the application form are automatically saved to the cloud. With the unique link that is provided, your application form can be started, accessed, worked on, and submitted from any computer. Please make sure you keep a record of this unique link in a safe place, so that you are able to return to your in-progress form at a later date.

FAQs

I'm having technical difficulties. Who can I contact?

Click the **Help** link at the bottom of the form to review frequently asked questions. If you didn't find an answer, click contact Us at the top right of the Topics and FAQs page to submit a support request to Benevity.



I have all this information in a single document. Can I add attachments?

Yes, there is an opportunity to upload attachments to support your request.

Can I cut and paste from other documents?

Yes. However, when copying formatted content (i.e., documents containing any markup like bullets, special layouts, varying font styles, etc.), keep in mind that any formatting will be discarded, and you should review what you've copied in to be sure it's represented accurately.

Can I make changes after I've gone through the form?

You can go back to individual pages and make any changes, but once you've submitted the form you can't view your responses or make additional changes.

I'm not sure I'm answering the questions correctly. How do I best answer questions?

Keep your answers short (generally no more than 150-200 words). Include the most important points about your plans, the community benefits and how things will change as a result of your work. Don't forget to tell us why you think our company is a good fit with your organization and how our funding will benefit both the community and our company. Should we require further information, we will contact you after a preliminary review.

What is the causes portal and how does my organization get registered?

Our provider, Benevity, manages a list of vetted causes on Enbridge's behalf. This list is maintained in their Benevity Causes Portal and

includes profiles for millions of registered global charities and tax exempt organizations, based on publicly available data from government registries like the IRS in the United States and the Charities Commission in the United Kingdom. If your organization isn't currently registered (i.e. it doesn't come up as an option when you search for it at the start of the application form), you will need to register it in order to receive payment if your application is successful. Click here for more information.

Can I share my in-progress application form?

Yes, in-progress application forms can be shared with others. Click on the 'Copy URL' button at the top of the form to copy the unique link to your application form and share it.

