

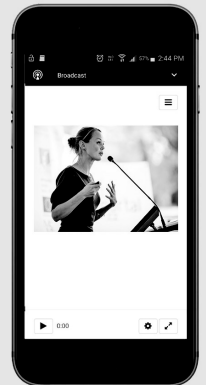
- 3** Once logged in, you will see the home page, which displays the meeting documents and information on the meeting.

Icons will be displayed in different areas, depending on the device you are using.



- 4** To view proceedings you must tap the broadcast arrow on your screen.

Toggle between the up and down arrow to view another screen.



TO VOTE

- 5** When the Chair declares the poll open:
- > A voting icon will appear on your device and the Meeting Resolutions will be displayed.
 - > To vote, tap one of the voting options. Your response will be highlighted.

The number of items you have voted on, or are yet to vote on, is displayed at the top of the screen.

Votes may be changed up to the time the chair closes the poll.

NOTE: On some devices, in order to vote, you may need to minimize the audio cast by selecting the arrow in the broadcast bar. Audio will still be available. To return to the audio cast after voting, select the arrow again.

TO ASK QUESTIONS

- 6** Tap on the Questions icon then **press the** **button** to submit a question.

Compose your question and select the send icon .

Confirmation that your message has been received will appear.